



**Appraisal
Institute®**

*Professionals Providing
Real Estate Solutions*

ANALYZING OPERATING EXPENSES

**The Northern Ohio Chapter of the Appraisal Institute presents
“Analyzing Operating Expenses” Seminar – February 3, 2007**

- TIME:** Registration begins at 8:00 a.m. with class from 8:30 a.m. – 5:00 p.m.
- LOCATION:** DoubleTree Hotel, 6200 Quarry Lane, Independence, Ohio, 44131, 216-447-1300. **THE CUT-OFF DATE FOR RESERVING OVERNIGHT ACCOMODATIONS FOR THIS OFFERING AT THE DOUBLETREE HOTEL IS JANUARY 19, 2007.**
- CONTENT:** This practical seminar will discuss analytical methods for determining net income and investment consulting decisions along with prevailing problems in operating expense analysis. You will also learn to locate information sources for estimating operating expenses as well as learn about the characteristics and categories of fixed expenses.
- INSTRUCTOR:** William Anglyn, MAI
- ENROLLMENT:** Enrollment is on a first-come, first-served basis. The Northern Ohio Chapter reserves the right to cancel this course if the minimum enrollment level is not reached.
- EQUIPMENT NEEDED:**
An HP-19BII, HP-17BII, HP-12C, or equivalent calculator.
- SEMINAR CREDITS:**
This course is pending approval for 7 hours of continuing education for appraisal and real estate.
- ATTENDANCE:** Attendance requirements mandated by the state of Ohio will be strictly enforced. Certificates will be issued to those in attendance for 90% of the course hours or better.
- SEMINAR FEE:** \$200.00 (includes continental breakfast, deli-lunch and afternoon snack)
\$175.00 for AI members who register prior to January 19, 2007.
- CANCELLATIONS/REFUNDS:**

A \$50.00 cancellation/refund fee will be applied to all requests for cancellation received within two weeks of the class. No refunds will be given for cancellations received less than one week prior to the start date of the seminar.

REGISTRATION:

You may register online at www.aiohio.org, or print the application form and mail the form to the chapter with either a check or credit card information. **Registrations must be received by January 26, 2007. THE CUT-OFF DATE FOR RESERVING OVERNIGHT ACCOMODATIONS FOR THIS OFFERING AT THE DOUBLETREE HOTEL IS JANUARY 19, 2007.**

ENROLLMENT APPLICATION
Analyzing Operating Expenses – February 3, 2007

Name: _____ Designation: _____

Address: _____

City: _____ State: _____ Zip: _____ E-mail: _____

Phone: _____ Fax: _____ AI Member: ____ Yes ____ No

Appraisal License Number: _____ Real Estate License Number: _____

Circle all that apply: Certified General Certified Residential Licensed Residential
Registered Appraiser Assistant Real Estate Sales Person Real Estate Broker

Seminar/Course Title: _____ Date: _____

Amount Enclosed: _____

Or Charge Card Information:

Exact name on card: _____

Card Type (circle one) Visa MasterCard American Express

Card No: _____ Expiration Date: _____

If paying by check, please make check out to "Appraisal Institute". Mail check along with this registration form to: Appraisal Institute, Northern Ohio Chapter, P O Box 31665, Independence, OH 44131. If paying by credit card, either fax to 216-274-9289 or mail to the above address.

PAYMENT DUE AT TIME OF REGISTRATION

DETAILS OF ALL COURSES & SEMINARS ARE ON OUR WEBSITE AT WWW.AIOHIO.ORG