



**Appraisal  
Institute®**

*Professionals Providing  
Real Estate Solutions*

## NATIONAL UNIFORM STANDARDS OF PROFESSIONAL APPRAISAL PRACTICE COURSE, 15-HOUR

**The Northern Ohio Chapter of the Appraisal Institute presents  
“National Uniform Standards of Professional Appraisal Practice, 15-Hour” course – November  
7-8, 2008**

**DATES:** November 7-8, 2008

**TIME:** November 7 – check in is 8:00 a.m. with class from 8:30 a.m. – 5:00 p.m.  
November 8 -- class from 8:30 a.m.–5:00 p.m. (exam is the last hour)

**LOCATION:** Holiday Inn Select, 15474 Royalton Road, Strongsville, Ohio 44136, phone  
number 440-238-8800. Guest rooms may be reserved at \$99 per night with no  
breakfast or \$109 with one breakfast by mentioning the Appraisal Institute.  
Rooms are available depending upon availability.

**About the Course:** Using the National USPAP Course material developed by the sponsoring organizations of The Appraisal Foundation, this two-day course covers basic rules for ethical behavior and competent performance. The course is designed to comply with USPAP requirements for state certified appraisers and it highlights the role of the appraiser and the implied impartiality often associated with this role. Participants will learn how requirements of the *Uniform Standards of Professional Appraisal Practice* affect their appraisal businesses.

**Content:**

- Background on The Appraisal Foundation, Appraisal Standards Board and Appraiser Qualifications Board
- Rules of the *Uniform Standards of Professional Appraisal Practice*
- Standards 1 through 10 of the *Uniform Standards of Professional Appraisal Practice*

**At the end of the course, you will be able to**

- Define terms set forth in USPAP
- Demonstrate familiarity with USPAP’s Ethics Rule
- Identify the competency requirements to be met before accepting an assignment
- Identify the circumstances under which an appraiser may depart from certain specific appraisal requirements
- Recognize the applicability of the Jurisdictional Exception Rule
- Recognize the importance of the scope of work decision
- Demonstrate familiarity with topics covered in the 10 standards

***NOTE: The Appraisers Qualification Board (AQB) of the Foundation has issued a statement that indicates effective 01/01/2005, an appraiser must successfully complete the 7-hour USPAP program every two years to meet the state's Standards requirement. The appraiser can take the 15-hour USPAP but it will only count for hours toward his state's continuing education requirement; the 15-hour program will not meet the USPAP requirement.***

***INSTRUCTOR:***

- Charles Cather, SRA
- Robert Kendall, MAI, SRA

***ENROLLMENT:*** Enrollment is on a first-come, first-served basis. The Northern Ohio Chapter reserves the right to cancel this course if the minimum enrollment level is not reached.

***COURSE CREDITS:*** This course is good for 15 hours of pre-licensure in real estate appraisal with successful completion of the exam. This course is approved for 14 hours of continuing education in the State of Ohio in both appraisal and real estate.

***ATTENDANCE:*** Attendance requirements mandated by the state of Ohio will be strictly enforced. Certificates will be issued to those in attendance for 90% of the course hours or better.

***COURSE FEE:*** \$400.00 (includes continental breakfast and afternoon break)  
\$375.00 for AI members who register prior to October 24, 2008.

***CANCELLATIONS/REFUNDS:*** a \$50.00 cancellation/refund fee will be applied to all requests for cancellation received within two weeks of the class. No refunds will be given for cancellations received less than one week prior to the start date of the course.

***REGISTRATION:*** You may register online at [www.aiohio.org](http://www.aiohio.org), or print the application form and mail the form to the chapter with either a check or credit card information. A confirmation email will be sent out upon receipt of the registration. **Please register by October 29, 2008 to guarantee enrollment in the class.**

Registration form is on the following page.

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**ENROLLMENT APPLICATION**

National Uniform Standards of Professional Appraisal Practice, 15-Hour—November 7-8, 2008

Name: \_\_\_\_\_ Designation: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ E-mail: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ AI Member: \_\_\_\_ Yes \_\_\_\_ No

Appraisal License Number: \_\_\_\_\_ Real Estate License Number: \_\_\_\_\_

Circle all that apply: Certified General   Certified Residential   Licensed Residential  
Registered Appraiser Assistant   Real Estate Sales Person   Real Estate Broker

Seminar/Course Title: \_\_\_\_\_ Date: \_\_\_\_\_

Amount Enclosed: \_\_\_\_\_

Or Charge Card Information:

Exact name on card: \_\_\_\_\_

Card Type (circle one)      Visa                      MasterCard                      American Express

Card No: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

If paying by check, please make check out to "Appraisal Institute". Mail check along with this registration form to:  
Appraisal Institute, Northern Ohio Chapter, P O Box 31665, Independence, OH 44131. If paying by credit card, either fax  
to 216-274-9289 or mail to the above address.

**PAYMENT DUE AT TIME OF REGISTRATION**

DETAILS OF ALL COURSES & SEMINARS ARE ON OUR WEBSITE AT [WWW.AIOHIO.ORG](http://WWW.AIOHIO.ORG)