



**Appraisal
Institute®**

*Professionals Providing
Real Estate Solutions*

NATIONAL UNIFORM STANDARDS OF PROFESSIONAL APPRAISAL PRACTICE COURSE, 15-HOUR

**The Northern Ohio Chapter of the Appraisal Institute presents
“National Uniform Standards of Professional Appraisal Practice, 15-Hour” course – November
6-7, 2009**

DATES: November 6-7, 2009

TIME: November 6 – check in is 8:00 a.m. with class from 8:30 a.m. – 5:00 p.m.
November 7 -- class from 8:30 a.m.–5:00 p.m. (exam is the last hour)

LOCATION: University of Phoenix, 5005 Rockside Road, Independence, Ohio 44131, phone
number 216-447-8807.

About the Course: Using the National USPAP Course material developed by the sponsoring organizations of The Appraisal Foundation, this two-day course covers basic rules for ethical behavior and competent performance. The course is designed to comply with USPAP requirements for state certified appraisers and it highlights the role of the appraiser and the implied impartiality often associated with this role. Participants will learn how requirements of the *Uniform Standards of Professional Appraisal Practice* affect their appraisal businesses.

Content:

- Background on The Appraisal Foundation, Appraisal Standards Board and Appraiser Qualifications Board
- Rules of the *Uniform Standards of Professional Appraisal Practice*
- Standards 1 through 10 of the *Uniform Standards of Professional Appraisal Practice*

At the end of the course, you will be able to

- Define terms set forth in USPAP
- Demonstrate familiarity with USPAP’s Ethics Rule
- Identify the competency requirements to be met before accepting an assignment
- Identify the circumstances under which an appraiser may depart from certain specific appraisal requirements
- Recognize the applicability of the Jurisdictional Exception Rule
- Recognize the importance of the scope of work decision
- Demonstrate familiarity with topics covered in the 10 standards

NOTE: The Appraisers Qualification Board (AQB) of the Foundation has issued a statement that indicates effective 01/01/2005, an appraiser must successfully complete the 7-hour USPAP program every two years to meet the state's Standards requirement. The appraiser can take the 15-hour USPAP but it will only count for hours toward his state's continuing education requirement; the 15-hour program will not meet the USPAP requirement.

INSTRUCTOR:

- Charles Cather, SRA
- Robert Kendall, MAI, SRA

ENROLLMENT: Enrollment is on a first-come, first-served basis. The Northern Ohio Chapter reserves the right to cancel this course if the minimum enrollment level is not reached.

COURSE CREDITS: This course is good for 15 hours of pre-licensure in real estate appraisal with successful completion of the exam. This course is approved for 14 hours of continuing education in the State of Ohio in both appraisal and real estate.

ATTENDANCE: Attendance requirements mandated by the state of Ohio will be strictly enforced. Certificates will be issued to those in attendance for 100% of the course hours.

COURSE FEE: \$400.00
\$375.00 for AI members who register prior to October 26, 2009.

CANCELLATIONS/REFUNDS: a \$50.00 cancellation/refund fee will be applied to all requests for cancellation received within two weeks of the class. No refunds will be given for cancellations received less than one week prior to the start date of the course.

REGISTRATION: You may register online at www.aiohio.org, or print the application form and mail the form to the chapter with either a check or credit card information. A confirmation email will be sent out upon receipt of the registration. **Please register by October 27, 2009 to guarantee enrollment in the class.**

Registration form is on the following page.

ENROLLMENT APPLICATION

National Uniform Standards of Professional Appraisal Practice, 15-Hour—November 6-7, 2009

Name: _____ Designation: _____

Address: _____

City: _____ State: _____ Zip: _____ E-mail: _____

Phone: _____ Fax: _____ AI Member: ____ Yes ____ No

Appraisal License Number: _____ Real Estate License Number: _____

Circle all that apply: Certified General Certified Residential Licensed Residential
Registered Appraiser Assistant Real Estate Sales Person Real Estate Broker

Seminar/Course Title: _____ Date: _____

Amount Enclosed: _____

Or Charge Card Information:

Exact name on card: _____

Card Type (circle one) Visa MasterCard American Express

Card No: _____ Expiration Date: _____

If paying by check, please make check out to "Appraisal Institute". Mail check along with this registration form to:
Appraisal Institute, Northern Ohio Chapter, P O Box 31665, Independence, OH 44131. If paying by credit card, either fax
to 216-274-9289 or mail to the above address.

PAYMENT DUE AT TIME OF REGISTRATION

DETAILS OF ALL COURSES & SEMINARS ARE ON OUR WEBSITE AT WWW.AIOHIO.ORG